## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

# Part – A

AQAR for the year (for example )	2013-14) 2014-2015				
1. Details of the Institutio	n				
1.1 Name of the Institution	AJK COLLEGE OF ART'S SCIENCE				
1.2 Address Line 1	PALAKKAD MAIN ROAD				
Address Line 2	NAVAKKARAI				
City/Town	COIMBATORE,105				
State	TAMILNADU				
Pin Code	641105				
Institution e-mail address	ajkcas@gmail.com				
Contact Nos.	0422-2363400				
Name of the Head of the Institution	Dr.K.KUMARASAMY				
Tel. No. with STD Code:	0422-2363400				

Mobil	e:			984394118	4			
Name	of the IO	QAC Co-ordii	nator:	Mr.G.SATH	YA MOORTHY			
Mobil	e:			989421565	0			
IQAC e-mail address:				ajkcasiqac@	gmail.com			
1.3 <b>N</b>	AAC Tı	rack ID (For	ех. МНСС	OGN 18879)	TNCOGN1930	)4		
(I T	For Exar his EC n	OR ecutive Commungle EC/32/A to. is available stitution's Acc	&A/143 de	ated 3-5-200 ght corner- b	04. Dated	6/EC/(SC.3)D.O 25-09-2014.	/2014/33	
1.5 W	ebsite a	address:		www.ajko	cas.com			
	W	eb-link of th		. 2015do	kcas.com/AQAR c college.edu.in/A		3.doc	
1.6 A	ccredita	tion Details						
,	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period		
	1	1 <sup>st</sup> Cycle	В	2.89	2014		]	
	2	2 <sup>nd</sup> Cycle					]	
	3	3 <sup>rd</sup> Cycle					]	
	4	4 <sup>th</sup> Cycle					]	
1.7 Da	nte of Es	tablishment o	f IQAC:	DD/MM/	YYYY	03-12-2014		
Accre	ditation l	by NAAC ((fo	or example ar 2014-20	<i>e AQAR 2010</i> 015 submitte		NAAC on 12-1		
137	$\Delta \cap \Delta F$	?				(DD/MM/YY)	$(\mathbf{V}\mathbf{V})$	

1.9 Institutional Status -		
University	State Central Deemed Private	
Affiliated College	Yes V No	
Constituent College	Yes No No	
Autonomous college of UGC	Yes No	
Regulatory Agency approved Insti	itution Yes No	
(eg. AICTE, BCI, MCI, PCI, NCI)		
Type of Institution Co-education	on  Men  Women	
Urban	Rural 🗸 Tribal	
Financial Status Grant-in-	-aid UGC 2(f) UGC 12B	
Grant-in-aid	d + Self Financing Totally Self-financing	
1.10 Type of Faculty/Programme		
Arts Science	Commerce Law PEI (Phys Edu)	
TEI (Edu) Engineering	g Health Science Management	
Others (Specify)	M.Phil	
1.11 Name of the Affiliating University	sity (for the Colleges)  Bharathiar University	
1.12 Special status conferred by Cent	tral/ State Government UGC/CSIR/DST/DBT/ICMR etc	
Autonomy by State/Central Govt	t. / University	
University with Potential for Exc	cellence UGC-CPE	
DST Star Scheme	_ UGC-CE _	

UGC-Special Assistance Programme	_	DST-FIST	_
UGC-Innovative PG programmes	_	Any other (Specify)	_
UGC-COP Programmes	_		
2. IQAC Composition and Activiti	es		
2.1 No. of Teachers	9		
2.2 No. of Administrative/Technical staff	2		
2.3 No. of students	_		
2.4 No. of Management representatives	1		
2.5 No. of Alumni	1		
2. 6 No. of any other stakeholder and	1		
community representatives			
2.7 No. of Employers/ Industrialists	2		
2.8 No. of other External Experts	2		
2.9 Total No. of members	20		
2.10 No. of IQAC meetings held	3		
2.11 No. of meetings with various stakeholders:	No. 2	Faculty 2	
Non-Teaching Staff Students	Alumni _	Others _	
2.12 Has IQAC received any funding from UGC d	uring the year?	Yes No v	<u>/</u>
If yes, mention the amount	-		
2.13 Seminars and Conferences (only quality related	ed)		
(i) No. of Seminars/Conferences/ Workshops	S/Symposia organ	nized by the IQAC	
Revised Guidelines of IQAC and submission of A	.QAR		Page 4

Total Nos.	International	National	State	Institution Level
(ii) Themes	Qı	ıality enhancemer	nt	

#### 2.14 Significant Activities and contributions made by IQAC

- 1. Recharge programs for all departments.
- 2. Seminar on importance of research activities.
- 3. Workshop on the impact factor and citation.
- 4. Workshop on preparation of minor and major research proposals.
- 5. Academic Audit
- 6. Result Analysis April 2014&NOV 2014.
- 7. Various co curricular activities at the departmental level.
- 8. Sinning of 2 MOUs by department of computer science & 2 MOUs by department of visual communication.
- 9. Establishment of Photography Club & Culinary Club.
- 10. Scrutiny question paper for the internal tests & model examination.
- 11. Evaluations of study material.
- 12. Centralisation of students attendance records.
- 13. Centralisation of question paper setting.
- 14. Formation of examination committing.
- 15. Central valuation for internal tests and model examination.
- 16. Delegation of duties to administrative staff.
- 17. Creation of department of leaning and development.
- 18. Establishment of placement cell.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
AQAR was paced before IQAC	It was approved

	and College Committee
	* Attach the Academic Calendar of the year as Annexure.
	Thach the reducinc Calculation the year as runestare.
2.15 V	Whether the AQAR was placed in statutory body  Yes  No
	Management Syndicate Any other body
	Provide the details of the action taken
	AQAR was placed before IQAC. After making necessary corrections, it was placed before the College Committee. It was discussed and approved.

Part – B

## Criterion - I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph. D	_			
M. Phil	3	1	4	
PG	5			
UG	11	1	12	
PG Diploma	_			
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	19	2	21	
Interdisciplinary	_			
Innovative	_			

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17

105 11 16 .1	1 11 1	4.1			. [	7.	1		]	. Г	
1.3 Feedback from stake (On all aspects)	holders*	Alumi	nı	Pare	nts	Er	nployers		Stude	nts	
Mode of feedba	ick :	Online	e	Manu	al	Co-	operatin	g scho	ools (for	PEI)	
*Please provide an analys	is of the fee	edback i	n the A	nnexure							
1.4 Whether there is any	revision/u	ipdate o	of regu	lation or	syllabi	, if yes,	mention	their	salient a	spects	S.
Revision is periodic	ally done b	y the un	iversity								
1.5 Any new Departmen	t/Centre ii	ntroduc	ed duri	ng the ye	ar. If y	es, giv	e details.				
Department of Visua	I Commun	ication (	Electro	nic Media	)						
2. Teaching, Lea	rning a	nd Ev	/alua	tion							
2.1 Total No. of	Total	A	sst. Pro	ofessors	Asso	ciate P	rofessors	Pro	ofessors	Othe	ers
permanent faculty	84	80	0		2			2		-	
			Г								
2.2 No. of permanent fac	culty with	Ph.D.	3	<b> </b>							
		Asst.		Associa	nte	Profe	ecore	Other	e	Total	
2.3 No. of Faculty Positi		Profes	ssors	Profess		Fiole	88018	Other	3	Total	
Recruited (R) and Vacar during the year	ıt (V)	R	V	R	V	R	V	R	V	R	V
during the year		22								22	
		22	-	-	-	-	-	-	-	22	-
2 4 No. of Const. on 1 No.	·:···	141	T	C	14				$\neg \vdash$		
2.4 No. of Guest and Vis	siting facu	ity and	Tempo	orary fact	ılty 2		2				
2.5 Faculty participation				posia:				1			
No. of Faculty	Internati	onal le	vel	National	level	Stat	e level				

Trimester

Annual

1

1

Attended

Presented papers

Resource Persons

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Group discussion, ICT-enabled learning, guest lectures, industrial visits. field trips.proiect works

2.7 Total No. of actual teaching days during this academic year

180
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-Nil		

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-Nil	Nil	Nil
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2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the	Total no. of students	Division						
Programme	appeared	Distinction %	I %	II %	III %	Pass %		
BA English	7	2	1	3		85.71		
BBA	111		58	36		75.67		
BCA	173	24	63	56		82.66		
B.Com CA	120	14	79	19		93.33		
B.Com IT	16	-	9	4	1	87.5		
B.Sc CS&HM	34		27			79.41		
B.Sc IT	28	4	22			92.85		
B.Sc CS	99	52	39	2		93		
B.Sc ECS	57	23	26	2		89.5		
B.Sc CDF	19	3	14	2		100		
M.Sc CS	27	5	19	3		100		
M.Sc ECS	13	6	5			84.6		
M.Sc SS	11	11				100		
MSW	13	5	8			100		
M.Com	19	17	1			95		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

As this is an affiliated college, the syllabus prescribed by the Bharathiar University is followed. Accordingly the study material is prepared which is verified by the IQAC. The question papers are prepared in a centralised fashion which is also verified by the IQAC. All the answer sheets are centrally evaluated by the staff members and the marks intimated to the students. This process is also monitored by the IQAC.

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others- FDP at college level	84

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff		Nil	Nil	Nil
Technical Staff		Nil	Nil	Nil

## **Criterion - III**

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A faculty development programme was organised in which all the members of teaching staff participated. Various avenues available to get grants towards promotion of research were elaborately discussed. The procedure of preparing minor and major research projects were explained to the participants. The Rev members of teaching faculty were encouraged to prepare the research proposals and projects.

2 2	D 11	1.	•	• .
3.2	Lietaile	regarding	maior	nrolecte
J.Z	Details	102arum2	maior	DIOICCIS

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

## 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs.Lakhs	Nil	Nil	Nil	Nil

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

Range Average Research funds sanctioned and re			Nos. in SCOPU	
Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

	ii) W	ithout	ISBN N	o						
3.8 No. of University Department	artment	s receiv	ving fun	ds fror	n					
	UGC-	SAP		CA	S		DS	ST-FIST		
	DPE						DI	BT Sche	me/funds	
3.9 For colleges	Auton	Ľ		CP CE	PE			3T Star S	Scheme (specify)	
3.10 Revenue generated th	rough o	consult	ancy		Rs.3,0	00,000				
3.11 No. of conferences		Leve	el	Inter	national	Natio	nal	State	University	College
organized by the Instit	ution	Numb								
organized by the instit	ation	Spons	soring cies							
<ul><li>3.12 No. of faculty served</li><li>3.13 No. of collaborations</li><li>3.14 No. of linkages create</li><li>3.15 Total budget for research</li></ul>	ed durir	Ing this	nternation year	onal	N	ational		- College	Any other	
From Funding agency				Manag	gement (	or Onive	rsity	//College	e Nil	
Total										
3.16 No. of patents receiv	eu uns	year		of Pate		Nil Applied			ımber Nil	
			Nationa	ıl		Granted		,	Nil	
			Internat	ional		Applied Granted			Nil Nil	
			Comme	rcialise	ed –	Applied			Nil	
3.17 No. of research award	ls/ reco	gnition				Granted  and res	earc		Nil 78	
		G			,					
Total Internation	al Na	tional	State	Unive	ersity I	Dist Co	olles	re l		

	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Of the institute in	the
year								_	
		aculty from the	Institution	1	Nil				
		Ph. D. Guides nts registered u	nder them						
anc	staden	ns registered u	nder them		Nil				
3.19 N	lo. of P	h.D. awarded b	y faculty f	from the I	nstitution		Nil		
3.20 N	lo. of R	tesearch schola	rs receivin	g the Fell	owships (	Newly e	nrolled + e	xisting ones)	
0.201					-			_	
		JRF Nil	SRF	Nil	Project	Fellows	Nil	Any other	Nil
3.21 N	lo. of st	tudents Particip	ated in NS	SS events:					
		•			** .		,	7	
					Unive	rsity leve	el 200	State level	
					Natio	nal level		International level	
2 22 N	In afa		and in Ni	CC					
3.22 N	10. OI S	students partici	pated in N	cc events	<b>5.</b>				
					Unive	ersity lev	el	State level	
					Natio	nal level		International level	
					Ivatio	mai icvei		international level	
3.23 N	Vo. of A	Awards won in	NSS:						
					Unive	rsity leve	el 🗔	State level	
						•			
					Natio	nal level		International level	
3.24 N	lo. of A	Awards won in	NCC:						
							. $\square$		
					Unive	rsity leve	el	State level	
					Natio	nal level		International level	
3.25 N	lo. of E	xtension activi	ties organi	zed					
	Univ	versity forum		College	forum [	5			
		-			1010111	J			
	NCO	C		NSS		6	Any	y other	

## 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Fashion Flavours (fashion show) at Palakkad, Kerala, on Feb 1, 2015
- National ethnic food festival at Pollachi , Tamil Nadu , on April 19, 2015 Culinary Conflux 15 national level culinary conference
- Dengue awareness programme
- Workshop on "World Diabetic Day"
- Free eye camps in rural areas
- Clean India programme in Picharnur village
- "Buckets of Love"—the programme to collect clothes and other materials for handing over to orphaned children
- Special event for the benefit of special children of Asha Deepam Home

## Criterion - IV

## 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	49	_		49
Laboratories	14	_		14
Seminar Halls	4	_		4
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		63		
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs.4,21,133		
Others				

#### 4.2 Computerization of administration and library

Office has been fully automated. Bar-coding system has been implemented in the library. Both Delnet and Inflibnet facilities are provided in the library.

#### 4.3 Library services:

	Exis	ting	Newly	y added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	4290		577		4867		
Reference Books							
e-Books							
Journals	42						
e-Journals	2						
Digital Database	1						
CD & Video	373						
Others (specify)	OPAC						
	&internet						

## 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	335	5	Wi-fi	2				
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All the computer laboratories have internet facility.

Teachers are permitted to browse the net in the

4.6 Amount spent on maintenance in lakhs:

i) ICT Rs.9,19,760

ii) Campus Infrastructure and facilities Rs.33,09,052

iii) Equipments Rs.20,09,223

iv) Others Rs.1,11,33,197

**Total:** Rs.1,73,71,232

## Criterion - V

## **5. Student Support and Progression**

5.1	Contribution	of IQAC in	enhancing	awareness about	Student Su	pport Services

- 1. Provision of Admission brochure which encompasses all details regarding the eligibility to various courses and other condition relating to admission to students.
- 2. Provision of handbook and academic calendar to all members of staff and students
- 3. Conduct of orientation programmes to students of First Year UG courses
- 4. Tutorial system is followed
- 5. Bridge course for non-mathematics students
- 6. Remedial courses for slow learners

## 5.2 Efforts made by the institution for tracking the progression

- .1.Tutorial –mentor system
- 2. Counselling
- 3. Meetings of Heads of Departments
- 4. Quality Circle meetings
- 5. IQAC meetings
- 6. Review meetings by the management
- 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

(b) No. of students outside the state

(c) No. of international students

Men

No	%	

Woman

No	%

Last Year This Year											
General	SC	ST	OBC	Physically	Total	General	SC	ST	OBC	Physically	Total

				Challenged				Challenged
	Demand			Dropo				
4 D	etails of student	t supp	ort me	chanism for coa	ching for comp	etitive	exar	ninations (If any)
		_						
Vo. с	of students bene	ficiar	ies		_			
.5 N	o. of students q	ualifi	ed in th	nese examination	ns			
	AS/IPS etc	-		SLET	GATE		CA Ot	hers
.6 D	etails of studen	t cour	nselling	g and career guid	lance			
.7 D∈	development	t prog	rammo Comn		ment of Learnin	_		
			0	n campus				Off Campus
L	Number of		Nun	nber of Students Participated	Number of Students Place		Num	ber of Students Placed
	Organizatio Visited							
	•			768	446			25
	Visited 27 etails of gender	sensi						25

	State/ University level	National le	evel	Intern	ational level						
	No. of students participated in	cultural events									
	State/ University level 12	National le	evel	Intern	ational level	_					
5.9.2	No. of medals /awards won by	students in Sp	orts, Games and	d other	events						
Sports	: State/ University level	National l	evel	Intern	national level						
	l: State/ University levelarships and Financial Support	National l	evel	Interi	national level	_					
			Number of students		Amount						
	Financial support from instituti	on									
	Financial support from governr	nent	8		NA						
	Financial support from other so	ources	_		_						
	Number of students wl International/ National recognit		_		_						
Fairs	dent organised / initiatives  : State/ University level 2  : State/ University level	National le			ational level [ ational level [						
5.12 No.	of social initiatives undertaken	by the students	2								
•	5.13 Major grievances of students (if any) redressed: The grievances are redressed by the grievances edressal committee then and there										

#### Criterion - VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

#### The Vision

AJKCAS provides quality education by promoting a culture in which the staff and students put their concentred efforts, uplifting the image of the college. Apart from catering to the current needs, AJK provides great opportunities in preparing the students for a global challenge. Such a striving towards promoting Human Excellence in the students who hail from the rural areas of Kerala and Tamil Nadu is highly challenging and worthwhile. It also inculcates the spirit orf eco-consciousness in the students.

#### The Mission

In transforming our vision into an action plan, the policies of the affiliated college with its prescribed curriculum of Bharathiar University are preserved.

a.Academic flexibility allows the institution to introduce value-based courses for both UG nd PG students.

b.The value-added c ourses not only enhance the competencies of the students but also enrich their capacity to emerge as a successful products suitable to the societal needs.

c.The skill-oriented programmes prepare the students and equip themselves for an appropriate career after their holistic personality development in their academic ventures.

d.The institution's monitorning system of the activities within the campus is effected through the academic calendar and academic audit.

e.The feedback system that we adopt allows the institution to augment the Teaching-Learning process.

6.2 Does the Instit	cution has a management Information System
Yes	
6.3 Quality impro	vement strategies adopted by the institution for each of the following:
6.3.1	Curriculum Development
	Affiliated College
6.3.2	Teaching and Learning
	Recharge Programmes
	a) For all faculty members-2
	b)Commerce & Management
	c)English
	d)Costume design & Fashion
	e)Electronic &Communication
6.3.3	Examination and Evaluation
	a) Centralised internal tests & model examination.
6.3.4	Research and Development
	Since the college has to get permission from the University to establish research centres, it is not possible establish R&D centres
6.3.5	Library, ICT and physical infrastructure / instrumentation
	577 books have been added to the library

6.3.6 Human Resource Management
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Academic freedom has been given to members of teaching staff.

## 6.3.7 Faculty and Staff recruitment

Through advertisement in newspapers, asking the candidates to engage the classes, group discussion and face-to-face interview

#### 6.3.8 Industry Interaction / Collaboration

Two MoUs have been signed by the Department of Computer Science and two more by the Department of Visual Communication.

#### 6.3.9 Admission of Students

As per the norms prescribed by the Government of Tamil Nadu and Bpharathiar University, Coimbatore. The details of admitted students are submitted to the university for verification and recognition of admission.

6.1	Walfara	schemes	for
0.4	wenare	schemes	IOI

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

Rs.6,00,000

6.6 Whether annual financial audit has been done

Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inter	mal
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Yes
Administrative			Yes	Yes

6.8 Does	the University/ Autonomous College declares results within 30 days?	
	For UG Programmes Yes 🗸 No	
	For PG Programmes Yes 🗸 No	
6.9 What	efforts are made by the University/ Autonomous College for Examinati	on Reforms?
	Statement of marks with hologram has been introduced	
6.10 Wha	t efforts are made by the University to promote autonomy in the affiliate	ed/constituent colleges?
	Nil	
6.11 Acti	vities and support from the Alumni Association	
	I. Guidance to the students	
2.	Assisting placement cell	
3.	Delivering guest lectures	
6.12 Acti	vities and support from the Parent – Teacher Association	
6.13 Dev	elopment programmes for support staff	
	Extending computer training	
6.14 Initia	atives taken by the institution to make the campus eco-friendly	1
	Inculcating eco-consciousness through	
	1.Tree planting	
	2.Rain water harvesting	
	3.Recycling	
	4.Energy saving	
	5.Plastic free campus	
Revised	6.Litter-free campus	Page 21
	7.Paperless campus	
	8.Eco awareness seminars and workshops	

## Criterion - VII

## 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
  - a.Creation of quality circles
  - b.Establishment of IQAC
  - c.Centralised preparation of study materials d.Centralisation of question paper setting
  - e.Centralised internal tests and model examination
  - f.Central valuation for internal tests and model examination
  - g.Intimating the parents regarding the progress of their wards
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Measures were taken to enhance the quality of education. The following quality circles have been formed.

7.3 G	rive two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
	a.Environment consciousness
	b.Future stars will rise
	c.Doing right things right
	d.Provision of free bus facility to all the students
*Pro	vide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 C	ontribution to environmental awareness / protection
	a.Tree planting in and around the campus
	b.Rain water harvesting
	c.Restriction of vehicular movement inside the campus
	d.Awareness programmes on ecology
7.6 A	ny other relevant information the institution wishes to add. (for example SWOT Analysis)
8. <u>Pla</u>	ans of institution for next year  a.Introduction of new program of study (B.Com –Retail Management)
	b.Construction of fully-furnished boys hostel
	c.Refurbishing the existing girls hostel
	d.IQAC newsletter publication
Name	
Signa	ture of the Coordinator, IQAC Signature of the Chairperson, IQAC

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

Date	Day	June 2014	Day Order	Working Days Count
1	SUN			
2	MON			
3	TUE			
4	WED			
5	THU			
6	FRI			
7	SAT			
8	SUN			
9	MON			
10	TUE			
11	WED			
12	THU			

ANNEXURE - I : ACADEMIC CALENDAR 2014 - 2015

13	FRI			
14	SAT			
15	SUN			
16	MON			
17	TUE			
18	WED	COLLEGE REOPENS FOR THE YEAR 2014-2015	1	1
19	THU		Ш	2
20	FRI		III	3
21	SAT			
22	SUN			
23	MON		IV	4
24	TUE		V	5
25	WED		VI	6
26	THU		1	7
27	FRI		П	8
28	SAT			
29	SUN			
30	MON		III	9

Date	Day	July 2014	Day Order	Working Days Count
1	TUE		IV	10
2	WED		V	11
3	THU		VI	12
4	FRI		1	13
5	SAT			
6	SUN			
7	MON		II	14
8	TUE		III	15
9	WED		IV	16
10	THU		V	17
11	FRI		VI	18
12	SAT			
13	SUN			

14	MON		1	19
15	TUE		II	20
16	WED		III	21
17	THU		IV	22
18	FRI		V	23
19	SAT			
20	SUN			
21	MON		VI	24
22	TUE		I	25
23	WED		II	26
24	THU		III	27
25	FRI		IV	28
26	SAT			
27	SUN			
28	MON		V	29
29	TUE	RAMZAN		
30	WED		VI	30
31	THU		I	31

Date	Day	August 2014	Day Order	Working Days Count
1	FRI		П	32
2	SAT			
3	SUN	ADI-PERUKU		
4	MON		III	33
5	TUE		IV	34
6	WED		V	35
7	THU		VI	36
8	FRI		I	37
9	SAT			
10	SUN			
11	MON	I INTERNAL EXAM	Ш	38
12	TUE	I INTERNAL EXAM	III	39

13	WED	I INTERNAL EXAM	IV	40
14	THU	I INTERNAL EXAM	V	41
15	FRI	INDEPENDENCE DAY		
16	SAT			
17	SUN	KRISHNA JAYANTHI		
18	MON	I INTERNAL EXAM	VI	42
19	TUE		1	43
20	WED		II	44
21	THU		III	45
22	FRI		IV	46
23	SAT			
24	SUN			
25	MON		V	47
26	TUE		VI	48
27	WED		1	49
28	THU		II	50
29	FRI	VINAYAKAR CHATHURTHI		
30	SAT			
31	SUN			

Date	Day	September 2014	Day Order	Working Days Count
1	MON		III	51
2	TUE		IV	52
3	WED		V	53
4	THU		VI	54
5	FRI		1	55
6	SAT			
7	SUN			
8	MON		II	56
9	TUE		III	57
10	WED		IV	58

11	THU		V	59
12	FRI		VI	60
13	SAT			
14	SUN			
15	MON	II INTERNAL EXAM	1	61
16	TUE	II INTERNAL EXAM	II	62
17	WED	II INTERNAL EXAM	III	63
18	THU	II INTERNAL EXAM	IV	64
19	FRI	II INTERNAL EXAM	V	65
20	SAT			
21	SUN			
22	MON		VI	66
23	TUE		I	67
24	WED		II	68
25	THU		III	69
26	FRI		IV	70
27	SAT			
28	SUN			
29	MON		V	71
30	TUE		VI	72

Date	Day	October 2014	Day Order	Working Days Count
1	WED		ı	73
2	THU	GANDHI JAYANTHI, AYUTHA PUJA		
3	FRI	VIJAYA DASAMI		
4	SAT			
5	SUN	BAKRID		
6	MON	MODEL EXAMINATION	П	74
7	TUE	MODEL EXAMINATION	III	75
8	WED	MODEL EXAMINATION	IV	76
9	THU	MODEL EXAMINATION	V	77
10	FRI	MODEL EXAMINATION	VI	78

11	SAT			
12	SUN			
13	MON		I	79
14	TUE		II	80
15	WED		III	81
16	THU		IV	82
17	FRI		V	83
18	SAT			
19	SUN			
20	MON		VI	84
21	TUE		I	85
22	WED	DEEPAVALI		
23	THU		II	86
24	FRI		III	87
25	SAT			
26	SUN			
27	MON		IV	88
28	TUE		V	89
29	WED	Last working day for ODD Semesters	VI	90
30	THU			
31	FRI			

Date	Day	November 2014	Day Order	Working Days Count
1	SAT			
2	SUN			
3	MON			
4	TUE	MUHARRAM		
5	WED			
6	THU			
7	FRI			
8	SAT			
9	SUN			

10	MON			
11	TUE			
12	WED			
13	THU			
14	FRI			
15	SAT			
16	SUN			
17	MON			
18	TUE			
19	WED			
20	THU			
21	FRI			
22	SAT			
23	SUN			
24	MON			
25	TUE			
26	WED			
27	THU	First working day for even semesters begins	I	1
28	FRI		II	2
29	SAT			
30	SUN			

Date	Day	December 2014	Day Order	Working Days Count
1	MON		III	3
2	TUE		IV	4
3	WED		V	5
4	THU		VI	6
5	FRI		1	7
6	SAT			
7	SUN			
8	MON		II	8
9	TUE		III	9

10	WED		IV	10
11	THU		V	11
12	FRI		VI	12
13	SAT			
14	SUN			
15	MON		1	13
16	TUE		Ш	14
17	WED		III	15
18	THU		IV	16
19	FRI		V	17
20	SAT			
21	SUN			
22	MON		VI	18
23	TUE		ı	19
24	WED		II	20
25	THU	CHRISTMAS		
26	FRI		III	21
27	SAT			
28	SUN			
29	MON		IV	22
30	TUE		V	23
31	WED		VI	24

Date	Day	January 2015	Day Order	Working Days Count
1	THU	NEW YEAR		
2	FRI		I	25
3	SAT			
4	SUN	MILADI NABI		
5	MON	I INTERNAL EXAMINATION	II	26
6	TUE	I INTERNAL EXAMINATION	III	27
7	WED	I INTERNAL EXAMINATION	IV	28
8	THU	I INTERNAL EXAMINATION	V	29

9	FRI	I INTERNAL EXAMINATION	VI	30
10	SAT			
11	SUN			
12	MON		ı	31
13	TUE		II	32
14	WED	BOGI PANDIGAI	III	33
15	THU	PONGAL PANDIGAI		
16	FRI	THIRUVALLUVAR DHINAM		
17	SAT	UZAVARTHIRUNAL		
18	SUN			
19	MON		IV	34
20	TUE		V	35
21	WED		VI	36
22	THU		I	37
23	FRI		Ш	38
24	SAT			
25	SUN			
26	MON	REPUBLIC DAY		
27	TUE		III	39
28	WED		IV	40
29	THU		V	41
30	FRI		VI	42
31	SAT			

Date	Day	February 2015	Day Order	Working Days Count
1	SUN			
2	MON		I	43
3	TUE		II	44
4	WED		III	45
5	THU		IV	46
6	FRI		V	47
7	SAT			

8	SUN			
9	MON	II INTERNAL EXAMINATION	VI	48
10	TUE	II INTERNAL EXAMINATION	ı	49
11	WED	II INTERNAL EXAMINATION	II	50
12	THU	II INTERNAL EXAMINATION	III	51
13	FRI	II INTERNAL EXAMINATION	IV	52
14	SAT			
15	SUN			
16	MON		V	53
17	TUE		VI	54
18	WED		I	55
19	THU		II	56
20	FRI		III	57
21	SAT			
22	SUN			
23	MON		IV	58
24	TUE		V	59
25	WED		VI	60
26	THU		ı	61
27	FRI		II	62
28	SAT			

Date	Day	March 2015	Day Order	Working Days Count
1	SUN			
2	MON		III	63
3	TUE		IV	64
4	WED		V	65
5	THU		VI	66
6	FRI		I	67
7	SAT			
8	SUN			
9	MON	MODEL EXAMINATION	11	68
10	TUE	MODEL EXAMINATION	III	69
11	WED	MODEL EXAMINATION	IV	70
12	THU	MODEL EXAMINATION	V	71
13	FRI	MODEL EXAMINATION	VI	72
14	SAT			
15	SUN			
16	MON		ı	73
17	TUE		II	74
18	WED		III	75
19	THU		IV	76
20	FRI		V	77
21	SAT	TELUNGU NEW YEAR		
22	SUN			
23	MON		VI	78
24	TUE		ı	79
25	WED		П	80
26	THU		III	81
27	FRI		IV	82
28	SAT			
29	SUN			
30	MON		V	83

31	TUE	VI	84
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Date	Day	April 2015	Day Order	Working Days Count
1	WED		I	85
2	THU		II	86
3	FRI	MAHAVEER JAYANTHI		
4	SAT			
5	SUN			
6	MON		III	87
7	TUE		IV	88
8	WED		V	89
9	THU	Last working day for even semesters Summer Holidays begin	VI	90
10	FRI	GOOD FRIDAY		
11	SAT			
12	SUN			
13	MON			
14	TUE			
15	WED			
16	THU			
17	FRI			
18	SAT			
19	SUN			
20	MON			
21	TUE			
22	WED			
23	THU			
24	FRI			
25	SAT			
26	SUN			
27	MON			
28	TUE			
29	WED			

30	THU		
	_		

## **WORKING DAYS 2014 -2015**

## **ODD SEMESTER**

	MONTHS	WORKING DAYS
2014	JUNE	9
2014	JULY	22
2014	AUGUST	19
2014	SEPTEMBER	22
2014	OCTOBER	18
	TOTAL	90

## **EVEN SEMESTER**

	MONTHS	WORKING DAYS
2014	NOVEMBER	2
2014	DECEMBER	22
2015	JANUARY	18
2015	FEBRUARY	20
2015	MARCH	22
2015	APRIL	6
	TOTAL	90